



Meeting Notes

SUBJECT:	Spenard Road Reconstruction Project: Benson Boulevard to Chester Creek
PROJECT NO.:	MOA Project No. 03-022
GROUP:	Property and Business Owners along Project Corridor and Public
DATE:	April 16 and 17
TIME:	Three sessions each day at 9-11 a.m., 1-3 p.m., and 3-5 p.m.
LOCATION:	1 st Floor Conference Room 1057 West Fireweed Lane
MEETING OUTREACH:	Invitation letter to businesses/residences/property owners along project corridor
MEETING ATTENDANCE:	4/16 = 19 4/17 = 17
MEETING MATERIALS:	<i>Graphics:</i> Aerial photos of project corridor
STAFF PRESENT:	<i>MOA-PM&E:</i> John Smith, Rand Gaynor <i>Lounsbury & Associates:</i> Jim Sawhill, David Krehmeier <i>Tryck Nyman Hayes:</i> Jill Kovalsky <i>Brooks & Associates:</i> Anne Brooks
MEETING INFORMATION:	

Attendees were greeted at the door and asked to sign in. The format and purpose of the meeting were explained to them.

The meetings over the two days provided an opportunity for the residents, business owners and property owners within a specific block along the project corridor to learn about the project and changes coming and to discuss in detail the design for their segment of the road. During and after discussions, suggestions were sketched out and recorded on the working drawings. Sketches provided an opportunity for attendees to see how they and their neighbors may be impacted by the project and to work out design elements with the project team.

From 3 to 5 p.m. each day, the doors were open to the public so they could review the preliminary design, ask questions and make suggestions. This also provided corridor residents, business owners, and property owners an opportunity to comment if the appointed time was inconvenient for them.

Comments from all attendees were recorded on the working drawings. The design team will consider the comments as the design progresses. Should they require additional information or find something may need to change due to other considerations (lighting location, traffic engineer concerns, etc.) they will continue to meet with businesses and property owners to fine-tune the design.

The team explained to attendees that their next opportunity to comment on the design would be at a 65% design project meeting sometime in mid-summer 2008.

Related documents on file:

Sign in Sheets

Meeting graphics