

APPENDIX B-1

CHRONOLOGY OF PUBLIC INVOLVEMENT

Chronology of Public Involvement Activities

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
PROJECT PHASE 2			
TBD	Public Meeting	Public meeting to present draft Preliminary Engineering Report.	Meeting summary
TBD	Newsletter	Provide project background and announce November 2006 public meeting.	Newsletter
TBD	Display advertising in <i>Anchorage Daily News</i>	Announce November 2006 public meeting.	Ad
08/29/2006	Letter to Property Owners along One-Way Couplet	Sent a letter and a copy of the Fact Sheet: Spenard/Minnesota Couplet to affected property owners.	08/29/06 Letter Fact Sheet
08/08/2006	Citizens' Advisory Group Meeting No. 4	Continue discussions on project design including: aesthetics, amenities, typical section and general landscaping theme.	Meeting notes
08/04/2006	Couplet Walk	Project Team walked the couplet area to door-to-door to meet residents and businesses to discuss the one-way couplet with them and to leave the Fact Sheet with them to review.	Fact Sheet; Walk Summary
08/03/2006	Fact Sheet: Spenard/Minnesota Couplet	Prepared Fact Sheet discussing the problem with the Spenard/Minnesota intersection; how the best solution is the one-way couplet; and the couplet boundaries.	Fact Sheet
08/03/2006	Meeting the Northern Lights Center	The Project Team met with the new owners of this shopping complex. Introduced the project to them, discussed potential impacts with them and ways to mitigate the impacts to their shopping center.	Meeting Notes

Spenard Road Reconstruction: Minnesota Drive to Minnesota Drive On-Ramp

Chronology of Public Involvement Activities (continued)

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
07/31/2006	Meeting with Blaine's Art Supply and other business owners.	Project Team met with Spenard Road businesses between Northern Lights Boulevard and Benson Boulevard.	Meeting Notes
06/20/2006	Citizens' Advisory Group Meeting #3	Provide an overview of requirements for Public Transit and the Americans with Disabilities Act (ADA) and to provide an overview of current trends in Pedestrian Safety at signalized intersections. Complete a round-robin review of the preliminary alternatives for the project corridor to seek group suggestions of changes and refinements.	Meeting Notes
06/13/2006	Citizens' Advisory Group Meeting #3	Mailed Agenda to Group Members	E-mail
05/22/2006	Mail CAG Handouts to Members unable to attend meeting	Three CAG members, Smart, Ungerecht, and Wolff, were unable to attend the meeting. A copy of the handouts provided to the CAG members was mailed to each member.	Transmittals
05/16/2006	Citizen's Advisory Group Meeting #2	Provide a thorough overview of the present and future traffic on Spenard Road. Explain what projected traffic volumes mean to the road design. Respond to questions and comments from Advisory Group members. Summarize the content for the June and August meetings.	Meeting Notes
05/16/2006	Fact Sheet--Shared Parking	Prepared for CAG members as a general discussion and resource material regarding shared parking.	Fact Sheet – Share Parking
05/15/2006	Email to CAG	Reminding members of meeting the next day and attached a copy of the Agenda.	Email
05/02/2006	Note card mailed to CAG	Notifying CAG members of upcoming meetings scheduled for CAG: 5/16/06; 6/20/06; and, 8/8/06.	Mailing List

Spenard Road Reconstruction: Minnesota Drive to Minnesota Drive On-Ramp

Chronology of Public Involvement Activities (continued)

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
05/02/2006	Email to CAG	Notifying CAG members of upcoming meetings scheduled for CAG: 5/16/06; 6/20/06; and, 8/8/06.	Email
02/17/2006	Petition	Received a petition from Parkdale West Condominium Association (24 homes) for a separated pedestrian and bike trail on the west side of Spenard Road.	Petition
01/17/2006	Citizen's Advisory Group Meeting #1	Kick-off Meeting. Project staff requested from group input on additional elements to be considered for inclusion in the project Purpose and Need; discussed evaluation criteria to be used for weighing design alternatives when developed.	Meeting Notes
01/17/2006	Citizen's Advisory Group Notebook	A binder given to CAG members at Meeting #1 to contain project handouts and information.	Notebook
01/11/2006	Letter to Citizen's Advisory Group Members	A communication with CAG members to thank them for participating and to provide CAG Charter for their review and signature. Also announced first CAG meeting on 1/17/06.	Letter
01/05/2006	Citizen's Advisory Group Final ¹	15-member group established.	CAG Mailing List
12/15/2005	Tentative List of CAG Members and Schedule/Topics	Internal contact list of interested individuals to participate in CAG. Tentative outline of schedules and topics for discussion.	Contact List
12/07/2005	Spenard Community Council Meeting Minutes	11/17/05 meeting was mentioned as having occurred and project contact information provided in the meeting minutes.	SCC Meeting Minutes
11/17/2005	Public Comments	Following is a quick summary/tally of topics mentioned in Public Comments received at meeting. For more detailed comments, please see Comment Summary.	Comment Summary

¹ Advisory Group Members: Tom Bichsel, Charlene Brown, Jim Fredrick, Baxter Gambell, Rene Haag, Mike Herzog, Marilyn Leland, Tom McGrath, Mike Mitchell, Ed O'Neill, Barbara Smart, Marvin Ungerecht, John Weddleton, Stan Wolff, Matt Yeomann

Spenard Road Reconstruction: Minnesota Drive to Minnesota Drive On-Ramp

Chronology of Public Involvement Activities (continued)

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
11/17/2005	Public Meeting Romig Middle School	Scoping meeting to determine scope of issues to be addressed and for identifying the significant issues related to the improvement project.	Meeting Notes Comment Sheets
11/14/2005	Federation of Community Councils	Sent an e-mail to FCC with information about project and 11/17/05 meeting and asked FCC to include the information in their next Areawide newsletter to Council Members.	E-mail
11/10/2005	Anchorage Daily News (ADN)	Placed an advertisement in the ADN with 11/17/05 meeting date, time, and location.	ADN Ad Email instructions for publication
11/03/2005	Anchorage Daily News (ADN)	Placed an advertisement in the ADN with 11/17/05 meeting date, time, and location.	ADN Ad Email instructions for publication
11/02/2005	Spenard Community Council	Project Staff attended the Council Meeting to invite public to the 11/17/05 meeting.	SCC Agenda
11/02/2005	Project Flyer	Announcing the project and the upcoming meeting on 11/17/05. Handed out at the Spenard Community Council Meeting.	Flyer
10/31/2005	General Mailing List	Mailing list for future project specific mailing. 3,931 addresses.	Mailing List
10/25/2005	Business Meeting	To present the project; provide project background; discuss the goals of the project, as well as some of the challenges and opportunities the project presents.	Meeting Notes
10/05/2005	Spenard Community Council Meeting	Anne Brooks attended the community council meeting to announce the project meeting on 11/17/06. She also mentioned that a CAG was being formed. Flyers were made available to meeting attendees.	SCC Meeting Minutes; Flyer

Spenard Road Reconstruction: Minnesota Drive to Minnesota Drive On-Ramp

Chronology of Public Involvement Activities (continued)

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
09/13/2005	MOA Inter-Department Meeting	To present the project to various MOA departments that might be affected by project design/construction and to gain their input on how to mitigate impacts.	Meeting Notes
09/13/2005	Business Mailing list	Business and Property Owners Mailing List on Spenard Road.	Biz Mailing List
09/07/2005	Project Web Site	Ongoing tool to communicate information about the project to the public and for the public to provide their comments to the project team.	www.midtownroads.com/spenard
09/07/2005	Corridor Walk Passed out Flyer	1) To notify business owners and resident property owners of the project beginning; 2) to obtain current contact information from the most affected stakeholders; and, 3) To identify people willing to serve on the CAG.	Corridor Walk Summary
08/18/2005	Project Flyer	To announce the start of the project and to ask for people interested in volunteering for the Citizen's Advisory Group (CAG). Flyer was prepared in both English and Korean.	Flyer

Spenard Road Reconstruction: Minnesota Drive to Minnesota Drive On-Ramp

Chronology of Public Involvement Activities (continued)

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
PROJECT PHASE 1			
08/28/2002	Newsletter 4 Mailing	To provide a status of this and three other projects. Spenard Road is ready to move into the design phase.	Newsletter
08/2820/02	Mailing List	Combined the mailing list with Fireweed and Arctic projects. Total residents, business and property owners = 2,379.	Mailing List
02/11/2002	Project Advisory Committee	Update PAC members	PAC Mailing List
11/08/2001	Questionnaire Response	Summary of responses received from questionnaire.	Questionnaire Response
11/07/2001	Spenard Community Council	Present the project and seek public input before finalizing project recommendations.	Anchorage Daily News ad Meeting Notes
11/07/2001	Public Meeting/Questionnaire	To gain public input about the alternatives presented for the project.	Questionnaire
10/30/2001	Letter to Business Owners	Discussing the project and inviting business owners to 11/07/01 meeting.	Letter; Mailing List
10/30/2001	Business Owners Mailing List	Identify businesses along project corridor.	Mailing list
10/26/2001	Project Advisory Committee	Review roadway alternatives, review landscaping/amenities opportunities	Meeting notes
10/25/2001	Newsletter 3 Mailing	Present Alternative Typical Sections, request comment, invite to Public Meeting at Spenard Community Council	Newsletter
01/24/2001	Presentation to Spenard Community Council	Present sidewalk and pathway alternatives, Northern Lights/Benson intersection alternatives	Meeting Notes
01/9/2001	Public Meeting	Review Alternative Typical Sections	Meeting notes

Spenard Road Reconstruction: Minnesota Drive to Minnesota Drive On-Ramp

Chronology of Public Involvement Activities (continued)

Date	Public Involvement Tool/Location	Purpose/Discussion	Documentation
01/3/2001	Presentation to Spenard Community Council	Present Alternative Typical Sections	Meeting notes
01/2001	Newsletter 2 Mailing	Present Alternative Typical Sections, Invite to Public Meeting	Newsletter
12/1/2000	Project Advisory Committee	Review draft Traffic & Safety Analysis, Alternative Typical sections	Meeting notes
07/20/2000	Project Advisory Committee ²	Review crash statistics and diagrams, utility drawings	Meeting notes
02/2000	Newsletter 1 Mailing	Introduce the project to local businesses and residents	Newsletter

² Committee Members: Tom Bichsel, James Call, Kris Conquergood, Gill Gee, Shelli & Mike Gordon, Mike Huelsman, Bruce Irvine, Barbara Johnson, Andy Kwon, Tom McGrath, Sam O'Connor, Sam Rose, Chang & Woodrow Sanders, John Weddleton.